



Valley Fire & Rescue
28409 Huntington Road, Apple Grove, WV 25502
PO Box 63 Apple Grove, WV 25502
Phone (304) 576-2237 – Fax (304) 576-3127



Valley Fire & Rescue General Business Meeting January 8, 2024

Call to order/ Roll Call:

John Hesson called the meeting to order with prayer and pledge of allegiance.

Members In Attendance:

- Zach Adkins
- John Hesson
- Luke Tilka
- Jamie Dean
- Tyler Bonecutter
- Shane Lang
- Heather Lang
- Kimberly Lang
- Brandon Armstrong
- Nathan McQueen

Financial Report:

Misc. Account:

\$36,934.39

State Account:

\$30,084.03

Old Business Discussed:

Shane Lang Made a motion to accept old business minutes.

Tyler Bonecutter Seconded the motion.

Old Business Discussion:

Zach Adkins: Local Contractor discussed that a new slab door is needed for the side of the meeting room. It was discussed that the bay door would need a replacement due to its age. Both new doors need to have an automatic closing system. It was stated crash bars needed to be added to both doors. Slab doors would cost about \$300 per door. The auto lock mechanism would cost \$85 per door.

Zach also spoke to James Alarm about adding a keypad locking system for the side door in the meeting room. A new keypad would cost around \$650 total to install. It was discussed that this lock would meet code if occupancy of the meeting room exceeded 49 people.

John Hesson: Discussed whether there was a need to re-elect board members or keep our present board members.

Zach Adkins made a motion to leave all current board members in their current positions.

Shane Lang seconded the motion.

Motion passed by membership.

New Business:

John Hesson: Mentioned that there would be board of director's meeting Saturday January 13th

Zach Adkins: Discussed volunteer fire department tax credit. 5 people are eligible for volunteer fire department tax incentive for 2023 tax season. Tax credit qualifications are available to view in OneDrive, ESO, and are posted on the bulletin board in the meeting room. Overall qualifications are 30% of calls & departmental activities assuming an 8 activities per month standard.

-Discussed expectations for general membership and what members should expect from leadership.

-New dept SOGs effective as of January 1st 2024.

-An EMR class for the first responder program is in the works

-Rope Ops Class is scheduled in Late spring at our station.

-All membership expectation info is posted on the department OneDrive and on the meeting room bulletin board.

-Committee Signups are posted on bulletin board.

- Upcoming auxiliary meeting is scheduled for January 31st, 2024

- Tyler Bonecutter is assuming the role of activities coordinator and is planning activities.
- Small Dept. Cornhole tournament for family and friends planned for Friday January 19th.
- Awards banquet planned for Saturday February 24th at 6:00pm.
- Members were advised to utilize ESO for logging activities and other departmental functions.
- Possible Inspection from fire Marshall
- Jeremy Bryant communicated in email of Nucor security shack locations.
- Jeremy Bryant also communicated PSD is using Levee Money to install 4 new hydrants per year and maintaining infrastructure.
- County meeting Tuesday January 16th at 16:00 to discuss levee. Need 3 people to represent the Department.

Zach Adkins Made a motion to use a grant writer to apply for 2024 AFG grant to replace Engine 21.

- \$1500 upfront and 5% of Grant amount If we receive grant. Grant writing committee will not be solely responsible to write this grant. Will be a custom spec engine.

Tyler Bonecutter Seconded Motion

Motion Passed by membership.

- Zach discussed need to be involved in future NUCOR meetings.
- Insurance information is needed for ALL calls for calls to be successfully billed.
- Training Fundraiser February 3rd 11:00 Vegetable/Beef Stew Fundraiser
- Food Handler's Class January 22nd 6:00pm at Valley Fire & Rescue

Luke Tilka:

- Discussed Microsoft Office & Active Directory system for department computers.
- Officers and admin staff have logins and General Membership will have their login information within a few weeks.
- Discussed ESO Checklist progress.
 - Engine 21 checklist is published, will be brought back to draft status to make changes. All other apparatus checklists are in the draft stage and are about 75% Complete. Plan on completing checklist drafts and reviewing checklists before publishing.

Nathan McQueen:

-Spare office to be used as a membership lounge.

Brandon Armstrong:

-Requested membership to complete ESO reports and informed that he will be closing out reports.

-Radios need to be turned and serial numbers need to be sent to Brandon for county to perform an audit on radios.

Tyler Bonecutter:

-ESO property preplanning has been delayed due to personal commitments. Will be starting soon.

New Membership:

-Chaz Tilka

- Zach Adkins Discussed Auxiliary information and requirements.
- Membership Voted Chaz Tilka in as an auxiliary member.

Closing:

Zach Adkins made a motion to adjourn the meeting.

Tyler Bonecutter seconded the motion.

Meeting adjourned.