



Valley Fire & Rescue

28409 Huntington Road Apple Grove, WV 25502
P.O. Box 63



Valley Fire & Rescue General Business Meeting August 4, 2025

Member Taking Minutes: Zach Adkins

Call to order/ Roll Call:

The president called the meeting to order with prayer and pledge of allegiance.

Members In Attendance

- Zach Adkins
- John Tilton
- Shane Lang
- Heather Lang
- Rebecca Ferrell
- Brandon Armstrong
- John Hesson
- Davian Dowden
- Roger Bennett
- Donna Bennett
- Danny Luckeydoo
- Katrina Tilton
- Alisha Hammond
- Nathan McQueen
- Dustyn Kelley
- Brendan Langsdorf

Financial Report:

Misc. \$127,016.91

State: \$53,665.30

Money Market: \$70,788.57

Old Business:

Fire prevention materials ordered

Open House – 6 attendees

Brandon Armstrong: Incident reports are going well

Brandon Armstrong: Motion to accept old business **Shane Lang:** 2nd

New Business:

Danny Luckeydoo: Suggested idea of open house at Hannan High School

John Tilton:

Discussion regarding improvement on recruitment , and recruitment ideas

John Hesson:

Luke Tilka has submitted his resignation letter, will continue to help with duties on the back end until end of the year. A fill in for meeting notes will be required due to unavailability. Luke will continue to manage publishing minutes.

Nathan McQueen: Lawncare needs to be kept up with

John Hesson: Meeting minutes will not be published online anymore

Zach Adkins:

- SAFER GRANT
 - 9 have met training requirements. - let's get to 11 by next month
 - TIM is online and a major hold up for members currently (7 need)
 - If you don't meet the requirements, we can't give you stipends, if you don't meet the requirements by the 3-year mark, you will be removed from fire-fighter status.
 - 505 stipends worth \$10,100 have been earned by 10 members so far.
 - Average of \$505 earned in 9 months.
 - Top earner is at \$2,620.
- We have added [ValleyVFD.com/TV](https://www.valleyvfd.com/TV) as a private link with updates. This has been added to the meeting room and bay on continual display.
 - This is our primary source of knowledge, please ensure you are checking it frequently

- We want to ensure you have the knowledge and information you need, provide feedback if it is working or if you need changes
 - Ensure you are checking your email for formal updates to policy; a reminder will be placed on the TV when an email is sent out
- Duty Weekend Schedule posted, ensure you are responding. If you are unavailable for any valid reason, reach out to an officer beforehand!
 - Thanks to our duty crews for ensuring calls are being answered – 0 missed calls during duty weekend!
 - Averaging a 10.98 minute response time on the weekends
- Each Friday of duty weekend between the hours of 0600 and 2000 hours each member assigned to duty weekend will contact the Driver/Officer for their weekend with their status.
 - Each Friday once all members have checked in, the Driver /Officer will report to the Chief the crew names for the weekend.
 - Any member not reporting in by 2000 hours will be considered not participating and not credited for the weekend. Disciplinary actions will be initiated for failure to respond.
- We have 9 qualified for the tax credit! Let's get everyone on board before it's too late! 11 more to go! We fell 1 from last month.
 - My goal is for 75% of members to receive this tax credit, but it will not be given, it must be earned. Let me know if I can help you earn it!
 - Sweeping, mowing, cleaning bays, cleaning bathrooms needs done weekly and all count towards your activities goal for the year
- Water Balloon Dodgeball – August 16 @ 1900
 - Please RSVP the day before so we can plan accordingly
- We need to spread tasks more evenly for simple tasks
 - Tasks are still not being completed.....
 - To-Do also added to the TV
 - If you see a task needing done, please complete it and not just leave it for another member to complete
- Maintenance Groups
 - Ensure your group completes your assigned truck each month.
 - Groups changed - both apparatus and members on 7/1.
 - Disciplinary action will happen for failure to participate in maintenance.
 - Assignments have been added to the TV
- Maintenance checks are a comprehensive check, ensure you are checking and refueling equipment, making sure it is operational, and in top shape;

- Water boxes need to be full
- Batteries fully charged
- Anything dirty cleaned – including cab, compartments, equipment
- if you find blue tape with a number take it to Nathan immediately
- if you are unable to perform these checks alone, get someone to assist you, Brandon, Zach, Nathan are assigned to supporting you.
- Each truck should take about 2 hours
- We need drivers:
 - contact any driving instructor to get driving time and work towards getting signed off to drive.
 - May's Driver training – no one showed up but Nathan
 - Need driver instructors for August 23 driver training
- 2 members are still suspended due to not maintaining the training required by the West Virginia State Fire Commission. They will remain suspended until they can rectify the situation – no stipends, no tax incentive.
- Ensure you have all of your classes in ESO. If you need assistance, please contact an Officer
- Upcoming trainings:
 - ICS- 400 August 16-17
 - Live Fire Night – August 23
 - Driver Training / Officer Training – August 23
 - EVOC December 13-14 (needed every 5 years)
 - Rope Team training August 23 0800

3rd Reading of Bylaws

Nathan McQueen: Motion to accept 3rd reading of bylaws

Brandon Armstrong: 2nd

Membership Vote: 2 opposed **PASSED**

New Membership:

Applicant for Junior Firefighter: **Devin Edmonds**

Membership Vote to accept member with an initial probationary period of 90 days. **PASSED**

Nathan McQueen: Made a motion to adjourn the meeting

Brandon Armstrong: 2nd

Meeting Adjourned

