



Valley Fire & Rescue

28409 Huntington Road Apple Grove, WV 25502
P.O. Box 63



Valley Fire & Rescue Business Meeting April 06, 2026

Member Taking Minutes: JT Tilton

Call to order/ Roll Call:

The Vice President called the meeting to order with prayer and pledge of allegiance at 1902.

Members In Attendance

- Zachary Adkins
- Nathan McQueen
- Tyler Bonecutter
- Alisha Hammond
- Brandon Armstrong
- John Tilton
- Devin Edmonds
- Davian Dowden
- Dustyn Kelly
- Heather Lang
- Donna Bennett
- Roger Bennett
- Rebecca Ferrell
- Haley Harper
- Garrett Braniff

Public in Attendance:

Justin Kirk

Financial Report: Not provided

Miscellaneous Account:

State Account:

Money Market Account:

Old Business:

Review of New Business from last month's Board Meeting

Error in Minuets noted, { **John Tilton:** Made a motion to purchase Auto Extrication Gear for all Technicians. **Brandon Armstrong: 2nd Pass**}

Amended to: John Tilton: Made a motion to purchase 5 sets of Auto Extrication Gear.
Brandon Armstrong: 2nd Pass

John Tilton: Motion to accept old business **Zach Adkins: 2nd PASS**

Review of New Business from last month's Business Meeting

John Tilton: Motion to accept old business **Zach Adkins: 2nd PASS**

Follow up (unresolved items):

None

New Business:

Alisha Hammond: Hannan Alumni game is Friday at 6pm.

John Tilton: Retention Awards for Quarter 1.

- 9 members were awarded for having 100 hours or more service time in station for quarter 1.
 - Zach Adkins, Tyler Bonecutter, Davian Dowden, Devin Edmonds, Alisha Hammond, Dustyn Kelly, Nathan McQueen, John Tilton, and Katrina Tilton.
- 6 members were awarded for having responded to 30 percent or more of calls for quarter 1.
 - Zach Adkins, Tyler Bonecutter, Alisha Hammond, Nathan McQueen, John Tilton, and Katrina Tilton.

Zach Adkins: Membership

- Last months minutes were posted before being completed, therefore creating a version with omissions. The issue was corrected, with the same version as v2. V3 was corrected and all versions are now online. A separate document was created explaining the changes from v1 to v2 to v3 in line with our transparency policy. All are posted online.
- SAFER GRANT
 - 12 have met training requirements.
 - If you do not achieve 24 hours of participation each quarter you will lose that quarter's stipends. - 2 lost last quarters
 - 395 stipends worth \$7900 have been earned by 12 members in year 2.
- Participation for the quarterly goals this year!
 - 4 - didn't hit 24 hours last quarter
 - Missing your quarterly hours forfeits stipends for that quarter, and eliminates eligibility for the tax incentive for the entire year
- Reminder it is your responsibility to enter your hours, who ever is handling the evenings event will log that. Any time outside of the meeting or training will be your responsibility (2 hours typically)
- We have multiple items the Officers are unable to handle. If you would like to volunteer, please let us know.
- We will begin logging everything in the first due calendar. Send any upcoming events that need added to JT.
- We have a lot of preplans to do, if each OIC can complete a light preplan on 1 incident they respond to a month, it would really help us get everything in our district planned. - 3 complete last month
- Reminder we are looking for people to lead multiple training nights this quarter/ next – Let me know if you would like to volunteer
- Where are the locations of our current SOG's?
- Monthly SOG review
 - How many hours of fire/rescue training per year? - 1
 - What is on page 89? -

- What maintenance starts Nov 1? -
- QR codes added that link to our SOG's. If you need them added in additional locations, please let an Officer know.
- Egg sales have started– We did \$595 in sales this year
- Drone Task Force traveled to Elkins last month on a search with State Police
- Duty Weekend schedule is up.
- To-do list needs hit, it hasn't been fully hit in several weeks
- Trucks need detailed this month
- Brandon will ensure we have ample car wash, ceramic, and associated supplies by 3/23 to begin that on 4/1 or slightly before. If you need more supplies request them from him.

Brandon Armstrong: Referencing reports, if no tones are set off let Brandon know that there was no 911 issued call so reports can be amended appropriately.

John Tilton: Discussed Hannan High School invitation and events for recruitment.

Roger Bennett: Third reading of the By-Laws no changes from second reading.

Brandon Armstrong: Motion to accept By-Laws third and final reading. **John Tilton: 2nd**

Vote to accept By-Laws: Pass

Vote to accept **Davian Dowden** from Junior Firefighter to Probationary Firefighter. Ballot. **Pass.**

Davian will have probationary status for a maximum of 3 years as per the training statutes in the SOGs *Pg4 para.3.*

Vote to accept Justin Kirk as an Auxiliary member. **Pass.**

Garrett Branniff: Shirt order deadline June 1st 2026.

Brandon Armstrong: Motion to adjourn **Alisha Hammond: 2nd PASS**

Meeting Adjourned at 2006hrs

